

**Pandit Dwarka Prasad Mishra
Indian Institute of Information Technology,
Design & Manufacturing Jabalpur**

Minutes of 27th meeting of the Board of Governors held on July 24, 2014 from 10.30 am onwards in the Conference Room of Vigyan Bhavan, 2nd Floor, New Delhi

Members present:

Prof. S. V. Raghavan Scientific Secretary to the Office of the Principal Scientific Advisor, Govt. of India	Chairman
Shri Ashish Kumar Chauhan Managing Director, BSE	Member
Shri D. M. Gupta IOFS (Retd.) Former DGOF & Chairman Ordnance Factory Board	Member
Shri Amit Khare Department of Secondary & Higher Education, MHRD, Govt. of India	Member
Dr. Ajay Kumar Joint Secretary E-Infrastructure/E-Learning Group Dept. of Electronics and Information Technology	Member
Prof. Aparajita Ojha Director PDPM IIITDM Jabalpur	Ex-officio member
Shri Hari Ranjan Rao, Secretary Department of Information Technology, And Secretary to CM Government of M.P	Member
Prof. Tanuja Sheorey PDPM IIITDM Jabalpur	Member
Prof. Puneet Tandon PDPM IIITDM Jabalpur	Member
Shri R. P. Dwivedi Registrar, PDPM IIITDM Jabalpur	Secretary

BOG/27/1	Opening remarks by the Chairman
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The Chairman, Board of Governors welcomed the members and invited them for the Sixth Convocation of the Institute scheduled on August 8, 2014 at the Institute Campus.

BOG/27/2	Overview and Action Taken Report by the Director
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Members noted the overview and action taken report.

BOG/27/3	Confirmation of the minutes of the BOG/2014/26th meeting held on February 26, 2014.
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Minutes of the 26th meeting of the BOG held on February 26, 2014 were confirmed.

BOG/27/4	To consider the recommendations of the Senate vide its 30th meeting held on June 23, 2014.
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BOG/27/4(1) Senate/30/5: Recommendation of names of students for award of degrees during the Convocation

The Board of Governors approved the names of 219 students recommended by the Senate for award of degree in the Sixth Convocation scheduled on August 8, 2014. The Board also approved names of 11 M.Tech. students as given in **Annexure-'A'** for award of degrees as recommended by the Chairperson Senate. Members were informed that the recommendation of the Senate for award of degree to one student was kept on hold, due to a pending case of academic dishonesty against her noticed after the recommendation of the Senate. It was also informed to the members that some more students may qualify for the award of degree before the next convocation. The Board authorized the Chairman, BOG to approve additional names of students on the recommendations of Chairperson, Senate for award of degrees in the Sixth Convocation.

BOG/27/4(2) Senate/30/6: Recommendation of names of students for various medals and prizes during the Sixth Convocation

On the recommendation of the Senate, names of following students were approved by the Board for medals and prizes shown against their names.

Sl. No.	Name of Prize/Medal	Name of the student(s)	Remarks
1.	Chairman's Gold Medal	Harpreet Kaur Makan Roll No. 2010251	Highest CPI of 9.5 in all disciplines
2.	Director's Gold Medal (UG)	Aniket Kumar Roll No. 2010022	For the best all round performance
3.	D&M Proficiency Gold Medal(UG)	Surabhi Dwivedi (Roll No. 2010247)	For the best cross disciplinary project

		Harshit Kumar Gupta (Roll No. 2010078) Prashant Tripathi (Roll No. 2010137) Sakshi Gupta (Roll No. 2010163) Hemant Malik (Roll No. 2010252) Vinita Sharma (Roll. No. 2010248) Saurabh Dwivedi (Roll. No. 2010174)	
4.	Academic Performance Proficiency Silver Medal (CSE)	Ginni Gidwani (Roll. No. 2010072)	Outstanding academic performance in the discipline
5.	Academic Performance Proficiency Silver Medal (ECE)	Harpreet Kaur Makan (Roll. No. 2010251)	
6.	IIITDM Proficiency Prize (UG) (CSE)	Rajeshwar Agrawal (Roll. No. 2010242)	Best B.Tech. project in the discipline
7.	IIITDM Proficiency Prize (UG) (ME)	Harshit Kumar Gupta (Roll. No. 2010078)	
8.	IIITDM Proficiency Prize (PG) (CSE)	Shubhi Sharma (Roll. No. 1220109)	
9.	IIITDM Proficiency Prize (PG) (ECE)	Neelesh Gupta (Roll. No. 1220205)	Best thesis in discipline
10.	IIITDM Proficiency Prize (PG) (ME)	Atul Kumar Gupta (Roll. No. 1210502)	
11.	Director's Silver Medal (cultural activities)	Devesh Ahuja (Roll. No. 2010055)	Outstanding performance in cultural activities
12.	Director's Silver Medal (Games and Sports Activities)	Abhishek Kumar Singh (Roll No. 2010007)	Outstanding performance in games and sports activities

BOG/27/4(3)

Senate/30/10 Confidential- appeals of students against the decision of the Chairperson on the recommendation of SACS.

BOG/27/5

Adoption of MHRD Govt. of India letter F. No. 27-11/2011 Ts.1 dated April 23, 2014 for implementation of 4 tier flexible faculty structure in IIITDM Jabalpur.

Members of the Board deliberated on the conditions mentioned in the letter F. No. 27-11/2011 Ts.1 dated April 23, 2014 issued by the MHRD, Government of India regarding relevant experience and other essential requirements for implementation of 4 tier flexible faculty structure in IIITs. After due consideration on the minimum eligibility criteria laid down in the letter for direct recruitment to various faculty positions, the Board accorded its approval on the adoption of the policy mentioned in the said letter with the following request to the MHRD.

- (a) Essential conditions on minimum qualification and experience requirement may be made at par with those in IIITs.
- (b) A large number of reputed journals do not appear in the SCI journal list. The condition may be reviewed, also from the point of view of journals in humanities and social sciences.
- (c) Number of years of experience should not be different for eligibility to the higher post/grade pay for faculty on the same scale and a grade pay difference of merely Rs. 500/-.

(Note: At present associate professors on the grade pay of Rs. 9000/- and Rs. 9500/- are required to have different minimum experience requirement for the post of professor at the AGP of Rs. 10500/-. Similarly for HAG grade).

BOG/27/6

Absorption of the services of Shri. VK Dubey appointed on deputation as Executive Engineer (Civil) from CPWD on permanent basis

The proposal for absorption of services of Shri VK Dubey on deputation from CPWD, who is presently serving at the Institute as Executive Engineer (Civil), was approved by the Board.

BOG/27/7

To consider the recommendations of selection committees for appointments on various positions.

The Board accorded its approval on the recommendations of the Selection Committees for teaching and non-teaching positions. Accordingly, appointments of the following persons were approved for the posts shown against their names.

- (i) Teaching posts –

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Sl. No.	Name	Post and Category	Category	Pay Band and AGP
1.	Anurag Singh	Assistant Professor (On contract for a period of 3 years)	Un-reserved	PB-3, Rs. 15600-39100 AGP-Rs. 7000/- +7 non-compounded increments
2.	Vinod Kumar Jain	Assistant Professor (On contract for a period of 3 years)	Un-reserved	PB-3, Rs. 15600-39100 AGP-Rs. 7000/- +7 non-compounded increments
3.	Ruchir Gupta	Assistant Professor (On contract for a period of 3 years)	Un-reserved	PB-3, Rs. 15600-39100 AGP-Rs. 6000/- +8 non-compounded increments including 7 non compounded increments of Ph.D.
4.	Manish Kumar Bajpai	Assistant Professor (On contract for a period of 3 years)	Un-reserved	PB-3, Rs. 15600-39100 AGP-Rs. 6000/- + 9 non-compounded increments including 7 non compounded increments of Ph.D.
5.	Snehasis Mukherjee	Assistant Professor (On contract for a period of 3 years)	Un-reserved	PB-3, Rs. 15600-39100 AGP-Rs. 6000/- +9 non-compounded increments including 7 non compounded increments
6.	Ayan Seal	Visiting Faculty	Un-reserved	PB-3, Rs. 15600-39100 AGP-Rs. 6000/- +7 non-compounded increments after award of Ph.D. degree.

The Board also approved the proposal that those faculty members who are already serving at the Institute on contract, their contracts would be extended for a period of three years with effect from 24-7-2014.

- (ii) Non-Teaching posts – Deputy Registrar (against the leave vacancy upto 11-10-2016): Mrs. Swapnali D. Gadekar, Category (UR) Deputy Registrar
Pay Band-3, Rs. 15600-39100 Grade Pay- Rs. 7600/-.

Assistant Registrar (ST) – No recommendations were made by the selection committee as no one was found suitable.

BOG/27/8	To consider amendments in Recruitment and Service Rules (RSR) of the Institute.
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The Board approved amendments in the relevant part of the recruitment and service rules (RSR) as per MHRD, Govt. of India policy on 4 tier flexi faculty structure issued vide letter No. F. No. 27-11/2011 TS-1 dated April 23, 2014. It was decided to communicate the amended RSR to the MHRD for its concurrence.

The Board also approved including the following age relaxation clause, in addition to the existing age relaxation clause in the RSR.

“There shall be no age bar for the direct recruitment on the same or higher posts for employees on the rolls of the Institute with a service of atleast one year.”

BOG/27/9	To consider revision of Honorarium/sitting fee for various meetings of the Institute committees/authorities.
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The Board accorded its approval for revision in the payment of token honorarium / sitting fee to members of various committees.

Sl. No.	Member of the Committee/Body	Honorarium /Sitting fee (in Rs.)	Remarks
1.	BOG/Senate/FC/B&WC/other committees (except those who are regular/paid employees of the Institute)	5000	Per sitting per committee meeting
2.	Selection committee screening committee/question paper setting for recruitment tests/recruitment/External Examiner (Viva) (Thesis Evaluation) (except those who are regular/paid employees of the Institute)	5000	per paper/ per committee meeting

The Board also approved the proposal of payment of suitable honorarium/remuneration to employees of the Institute on the approval of the Director for some special task assigned to members of the teaching/non-teaching staff.

BOG/27/10	To consider amendment in Institute's Conduct Rules
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The proposed amendments in the Institute conduct rules were approved by the Board. The Board also approved the proposal to seek the concurrence of the MHRD to include the Director, the Deputy Director, Deans and the Registrar as the authorities of the Institute in addition to those given in Memorandum of Association.

BOG/27/11	Proposal for approval of APAR policy for Teaching and Non-Teaching staff of the Institute.
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The matter was deferred.

BOG/27/12	To the request of Dr. SS Lamba and Dr. Bhupendra Gupta for one year sabbatical leave.
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The Board took note of the applications of Dr. S.S. Lamba and Dr. Bhupendra Gupta placed before them for sabbatical leave and other relevant letters. Members also took note of the number of faculty in Mathematics. Dr. S.S. Lamba and Dr. Bhupendra Gupta were not granted sabbatical leave in view of existing number of faculty in Mathematics.

BOG/27/13	To consider the relocation expenses reimbursement due to change in joining date of Dr. Mohammad Zahid Ansari
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The Board approved reimbursement of relocation expenses to Dr. Mohammad Zahid Ansari with the amount of reimbursement subject to the maximum admissible limit.

BOG/27/14	Ratification of decisions taken by the Chairman, BOG and the Director.
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The Board ratified the decisions taken by the Chairman, BOG and the Director.

BOG/27/15	Reporting items
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The Board noted the items.

BOG/27/16	Any other agenda with the permission of the Chair
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BOG/27/16/1: Distribution of faculty positions in various disciplines. Adoption of formula based on NITs with suitable modifications.

The Board authorized the Director to take a decision on the distribution based on the need from time to time.

BOG/27/16/2: The Board accorded its approval to offer visiting/adjunct professor position to the following persons –

- (i) Dr. P. Thanapandi as the Adjunct Professor for a period of two years.
- (ii) Prof. (Mrs.) Vineeta Kaur Saluja as the Visiting Professor on a consolidated pay of Rs. 1,00,000/- per month for a period of two years.

BOG/27/16/3: Proposal for filling of one post of Deputy Registrar on Ad hoc promotion basis due to service exigency.

The matter of vacancy of the post of Deputy Registrar (DR) for a long period was placed before the Board. Members were briefed about a pending petition filed in the Hon'ble High Court of MP, at Jabalpur against the post. It was also informed that the post could not be filled up even after three attempts made by the Institute. As the Institute is in its developmental stage, management of academic and other

administrative affairs requires officers at senior positions. Keeping in view the acute necessity and the service exigencies, it was proposed to fill up the post immediately on ad hoc promotion basis in accordance with the rules of Govt. of India, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training notified vide F No. 28036/8/87-Estt(D) dated 30th March 1988. The Board authorized the Chairman to approve the recommendation of the Director for ad-hoc promotion of one of the existing assistant registrars on seniority cum fitness basis.

BOG/27/16/4 To consider extension of contract period of following faculty members whose contract period is likely to expire.

The Board approved extension of service contract of the following faculty members for a period of one year with the existing terms and conditions.

- (1) Dr. Manoj Kumar Panda, Assistant Professor, Mathematics (On contract) for one year w.e.f. 09-09-2014.
- (2) Mr. K.K. Balakrishnan, Visiting Faculty, Design (On contract) for one year w.e.f. 02-08-2014.

BOG/27/16/5 Matter of Dr. Anil Kumar appointed as lecturer before the implementation of sixth pay commission (re-designated as Assistant Professor) and similar other cases.

The Director presented the case of Dr. Anil Kumar who was appointed as lecturer on the pre-revised scale of 10,000-375--15200 before 18-8-2009. The Director also briefed the members about the circumstances under which Dr. Anil Kumar could not be placed on the AGP of Rs. 8000/- within the due period. She briefed the members that there were other similar cases who could not be considered earlier for an AGP of Rs. 8000/-. After due consideration of the facts presented by the Director, the Board suggested presenting all such cases for its consideration in a subsequent meeting.

BOG/27/16/6

Confidential – Recommendation of the Senate for the new format of the degree.

The meeting concluded with a vote of thanks to the Chair.

Submitted for approval by. A. Phal Dwivedi

Ram Phal Dwivedi 05-08-2014
Registrar/Secretary, BOG

A. Ojha
5-8-2014

Prof. Aparajita Ojha,
Director

S. V. Raghavan
2014

Prof. S. V. Raghavan
Chairman, BOG

Annexure 'A'

Additional list of M.Tech. students recommended for the award of degree in 6th Convocation

S. No.	Roll No.	Name	Branch
1	1110205	SADNAND YADAV	Electronics and Communication Engineering
2	1220201	AMIT VISHWAKARMA	Electronics and Communication Engineering
3	1220107	RAKESH DEHARIYA	Electronics and Communication Engineering
4	1220208	ISHU AGRAWAL	Electronics and Communication Engineering
5	1220202	ANKIT DIXIT	Electronics and Communication Engineering
6	1220206	PANKAJ KUMAR	Electronics and Communication Engineering
7	1220302	AJAY CHAUBEY	Mechanical Engineering
8	1220301	ABHISHEK SINGH	Mechanical Engineering
9	1210107	TARUN KUMAR AGARWAL	Computer Science and Engineering
10	1220502	KIRTIMAN SINGH	Mechatronics
11	1210505	PRAVEEN KUMAR	Mechatronics